

Legacy Events Weddings

Partial Planning

Partial Wedding Planning designed for brides who want to be involved in planning their wedding but need help putting everything together. The package includes everything in the “Day of” Wedding Management Package plus additional services such as assistance with vendor selection, contract negotiation, and budget management. The bride will have access to multiple planning sessions and the lead wedding coordinator will be present on the wedding day to manage the event and oversee vendor logistics.

Includes:

- Day of Coordination
- Planning Progress Meeting & Venue Visit
- Review Signed Contracts and Confirm Vendor Logistics
- Create and Management of Event Timeline
- Meet Venue Coordinator & Other Vendors
- Manage Wedding Day Schedule
- Delivery & Setup of all Personal Items
- Creation of a Floor Plan for the Wedding Reception
- Manage Delivery and Setup of all Wedding Day Vendors
- Coordination of Rehearsal, Ceremony & Reception
- Final Walk-Through with Venue
- Event Day Management and Oversight
- Wedding Attire Management
- Full use of Emergency Kit
- RSVP Management & Seating Chart Setup
- Bridal Party Management
- Unlimited Phone Calls and Emails
- Assist with 4 Vendor Selections, Contracts & Negotiations
- Lead Planner and Assistant Wedding Planner on-site Wedding Day
- Partial Design Decision Assistance
- Management of Budget, Vendors, & Payments
- Onsite Consultation & Supervision of Venue and Vendor Selection

